



**Supporting voluntary
integration through urban and
suburban public schools in the
East Metro
Twin Cities area**

Inver Grove Heights Schools

Mahtomedi Schools

North St. Paul-Maplewood-Oakdale
Schools

Roseville Area Schools

Saint Paul Public Schools

South St. Paul Schools

South Washington County Schools

Spring Lake Park Schools

Stillwater Area Schools

West St. Paul Schools

White Bear Lake Area Schools

EMID 6067 ANNUAL BOARD MEETING

**Wednesday, January 21, 2009
Harambee Elementary School
6:00 p.m.**

DISTRICT OFFICE

30 East County Road B

Maplewood MN 55117

651.379.2700 TEL

651.379.2720 FAX

www.emid6067.net

An Equal Opportunity Employer



ANNUAL MEETING AGENDA OF THE EMID BOARD

JANUARY 21, 2009 – 6:00 P.M.

HARAMBEE ELEMENTARY SCHOOL ~ MLC

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF THE ORDER OF THE AGENDA

IV. OPEN FORUM

V. ELECTION OF OFFICERS

- A. Chair of the EMID Board (Upon election, new Chair presides)
- B. Vice-Chair of the EMID Board
- C. Clerk of the EMID Board
- D. Treasurer of the EMID Board

VI. Consent Agenda

- A. Annual Organizational Items
 - 1. Meeting Minutes
 - 2. Official Newspaper
 - 3. Bank Depositories
 - 4. Electronic Transfers
 - 5. Authorization to Invest Funds
 - 6. Authorization to Use Current Check Signer Plate
- B. Set Board Meeting Dates, Times, and Locations for 2009
- C. Minutes of Work Session and Regular Meeting of December 17, 2008
- D. Accounts Payable, Monthly Check Register
- E. Human Resources Staffing Update

VII. DISCUSSION, REPORTS, AND OTHER NON-ACTION ITEMS

- A. Review EMID Management Goals for 2008-09
- B. Update on EMID Finances – Shari Thompson
- C. Review Schedule for Program Updates during Board Work Sessions – Kathy Griebel
- D. Superintendent's Report

VIII. Resolutions / Action Items

- A. Board Member Compensation for 2009
- B. Consider Resolution Directing Administration to Prepare Recommendations for Adjustments in the 2009-10 EMID Budget
- C. Board Committee Appointments

IX. Board Forum

X. ADJOURNMENT



AGENDA ITEM: V.

DATE PREPARED: January 13, 2009

EMID BOARD MEETING

AGENDA ITEM: Election of Officers

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Action Item

CONTACT PERSON: Carl I. Wahlstrom, EMID Superintendent

BACKGROUND:

EMID Board Operating Procedures indicate that the Board Chair from the previous year shall call the meeting to order and preside until new Chair is elected. The elected Chairperson will conduct the election for the remaining Board Offices for the coming year. The motions should generally take the following form:

Motion by _____, seconded by _____, that Member _____ be elected Chair of the EMID Board for 2009. Upon a voice vote, the motion will be declared to have passed or failed.

Motion by _____, seconded by _____, that Member _____ be elected Vice Chair of the EMID Board for 2009. Upon a voice vote, the motion will be declared to have passed or failed.

Motion by _____, seconded by _____, that Member _____ be elected Clerk of the EMID Board for 2009. Upon a voice vote, the motion will be declared to have passed or failed.

Motion by _____, seconded by _____, that Member _____ be elected Treasurer of the EMID Board for 2009. Upon a voice vote, the motion will be declared to have passed or failed.

RECOMMENDATION:

Approval of respective motions as indicated.



AGENDA ITEM: VI. A

DATE PREPARED: January 13, 2009

EMID BOARD MEETING

AGENDA ITEM: Consent Agenda

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON: Carl I. Wahlstrom, EMID Superintendent

BACKGROUND:

A. Annual Organizational Items

It is recommended that the Board handle a number of routine annual organizational items for the District in the single action. Background documents have been included in your packets for some of the items, and the Board is encouraged to review them in advance of the meeting. Many of them will look familiar to you since similar actions were part of your Districts' organization meeting agenda.

Generally, a motion, a second, and a roll call vote to approve the entire Consent Agenda will be requested.

1. Meeting Minutes - Recommended: "...that Executive Assistant shall keep an accurate record of all minutes on file in the District Office. Minutes must be published in the official newspaper of the district."
2. Official Newspaper - Recommended: "...to designate the *Legal Ledger* as the official newspaper of the school district."
3. Bank Depositories - Recommended: "...to designate US Bank Systems St. Paul, as bank depositories for the school district."
4. Electronic Transfers - Recommended: "...to authorize Superintendent and/or Business Manager to make electronic transfers pursuant to MN Statute 471.28, §3."
5. Authorization to Invest Funds - Recommended: "...to authorize Superintendent and/or Business Manager to invest funds in accordance with MN Statute 475.66."
6. Authorization to Use Current Check Signer Plate - Recommended: "...to authorize the business office to continue the use of the current check signer plate for salary and accounts payable checks until plates with the new signatures are received."



B. Set Board Meeting Dates, Times and Locations for 2009

Enclosed please find a traditional meeting schedule for 2009 for your review. You will note that no meeting has been scheduled for July, as per past practice. The location for most of the meetings is proposed for Harambee with a Spring and Fall meeting held at Crosswinds. These details, including the starting time for the meetings, are at the Board's discretion

C. Approval of Minutes

A copy of the minutes from the regular meeting of December 17, 2009 is enclosed for your review. Board approval is requested.

D. Monthly Check Register

A copy of the monthly check register for the previous period is enclosed. Administration recommends that the Board approve the payments as itemized.

E. Human Resources Staffing Update

A summary of personnel transactions for the month is enclosed, including recommendations for employment, leaves of absence, and resignations. Board approval is needed.

RECOMMENDATION:

A motion, and a second to approve the Consent Agenda will be requested.



**RESOLUTION
EMID BOARD MEETING DATES**

January 21, 2009

WHEREAS, the Joint Powers Agreement requires that there shall be an annual organizational meeting of the EMID Board, which shall be held in January of each year to establish a schedule of meetings.

NOW, Therefore, Be It Resolved by the EMID Board of District 6067 that it herewith reaffirms and establishes that following meeting dates for its regular and annual meetings as follows:

The following Regular EMID Board meeting dates for the year 2009 are recommended:

Wednesday	February 18	2009	6:00 p.m.	Harambee
Wednesday	March 18	2009	6:00 p.m.	Harambee
Wednesday	April 15	2009	6:00 p.m.	Crosswinds
Wednesday	May 20	2009	6:00 p.m.	Harambee
Wednesday	June 17	2009	6:00 p.m.	Harambee
Wednesday	August 26	2009	6:00 p.m.	Harambee
Wednesday	September 16	2009	6:00 p.m.	Harambee
Wednesday	October 21	2009	6:00 p.m.	Crosswinds
Wednesday	November 18	2009	6:00 p.m.	Harambee
Wednesday	December 16	2009	6:00 p.m.	Harambee

The following Annual 2008 Joint Powers meeting date is recommended:

Wednesday	January 20, 2010	6:00 p.m.	Harambee
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The location of the meetings will be as indicated above:

Harambee Elementary School 30 East County Road B Maplewood, MN 55117	Crosswinds Arts & Science School 600 Weir Drive Woodbury, MN 55125
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EMID BOARD WORK SESSION

DECEMBER 17, 2008

6:00 P.M.

I. CALL TO ORDER

Meeting called to order by Chair Hagerty, at 6:05 p.m.

ATTENDANCE:

SSD 006: South St. Paul
ISD 16: Spring Lake Park
ISD 197: West St. Paul
ISD 199: Inver Grove Heights
ISD 622: No. St. Paul-Maplewood-Oakdale
ISD 623: Roseville
ISD 624: White Bear Lake
ISD 625: Saint Paul
ISD 832: Mahtomedi
ISD 833: South Washington
ISD 834: Stillwater

BOARD REPRESENTATIVE

Bruce Hagerty, Chair
Marilynn Forsberg
Elise Jamison
Tom Mahoney
Theresa Augé, Clerk
Tom Ring, Treasurer
Lori Swanson
John Brodrick
Kevin Donovan, Vice Chair
Jim Gelbmann - absent
George Hoepner

STAFF

Carl Wahlstrom, Superintendent; Anne Andersen, Crosswinds Principal; Kathy Griebel, Director of Education Services; Mary Ojile, Executive Assistant; Shari Thompson, Business Manager

II. PRESENTATION FROM CROSSWINDS SCHOOL

Anne Andersen, Crosswinds Principal and Crosswinds staff and students presented an update on the IB Middle Years Program to the Board.

III. OTHER MATTERS

IV. ADJOURNMENT

The work session adjourned at 6:58 p.m.



EMID BOARD REGULAR MEETING MINUTES

DECEMBER 17, 2008

7:00 P.M.

I. CALL TO ORDER

Meeting called to order by Bruce Hagerty, Chair at 7:08 p.m.

II. ROLL CALL

ATTENDANCE:

SSD 006: South St. Paul
ISD 16: Spring Lake Park
ISD 197: West St. Paul
ISD 199: Inver Grove Heights
ISD 622: No. St. Paul-Maplewood-Oakdale
ISD 623: Roseville
ISD 624: White Bear Lake
ISD 625: Saint Paul
ISD 832: Mahtomedi
ISD 833: South Washington
ISD 834: Stillwater

Board Representative

Bruce Hagerty, Chair
Marilynn Forsberg
Elise Jamison
Tom Mahoney
Theresa Augé, Clerk
Tom Ring, Treasurer
Lori Swanson
John Brodrick
Kevin Donovan, Vice Chair
Jim Gelbmann - absent
George Hoepfner

STAFF:

Carl Wahlstrom, Superintendent; Anne Andersen, Crosswinds Principal; Megan Dachel, Teacher Representative; Kathy Griebel, Director of Education Services; Mary Ojile, Executive Assistant; Shari Thompson, Business Manager

III. APPROVAL OF THE ORDER OF THE AGENDA

Elise Jamison (ISD 197) moved approval of the order of the agenda. Lori Swanson (ISD 624) seconded the motion. Motion carried.

IV. OPEN FORUM

There were no speakers

V. CONSENT AGENDA

Kevin Donovan (ISD 832) moved approval of the consent agenda. Theresa Augé (ISD 622) seconded the motion. Motion carried.



VII. DISCUSSION, REPORTS, AND OTHER NON-ACTION ITEMS

A. NWEA Virtual Comparison Group Reports

Kathy Griebel, Director of Education Services reviewed with the Board the NWEA Virtual Comparison Group reports.

B. Superintendent's Report:

Superintendent Wahlstrom noted the following:

- Interdistrict Partnership Report
- MRC Update
- MLK Breakfast will be held January 19th. All members are invited to attend.
- Legislative Lobbyist – Kris Amundson will be the District's lobbyist
- ISD 622 Update
- Audit Report
- MMEP newsletter
- Other

VIII. RESOLUTIONS/ACTION ITEMS

A. Second Reading and Adoption of Board Policies

The Board adopted the following policies:

- Policy 613 – Graduation Requirements
- Policy 615 – Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 604 Accommodations, and LEP Students
- Policy 616 – School District Systems Accountability
- Policy 618 – Assessment of Standard Achievement

Theresa Augé moved approval of the policies; Marilyn Forsberg seconded the motion. Motion carried.

B. Schedule 2009 Annual EMID 6067 Joint Powers Board Meeting

The Board scheduled the 2009 Annual EMID 6067 Joint Powers Board meeting for January 21st at 6:00 p.m. Bruce Hagerty (SSD 006) moved approval of the date for the Annual Meeting; Kevin Donovan (ISD 832) seconded the motion. Motion carried.

IX. BOARD FORUM

Lori Swanson (ISD 624) noted the White Bear Lake Board approved the high school model of a six period day.

Elise Jamison (ISD 197) noted the West St. Paul Board has a consultant working with them on policy governance.

Bruce Hagerty (SSD 006) noted South St. Paul Board approved a seven period day for the high school with semesters starting in 2009 year.



Marilynn Forsberg (ISD 16) noted Spring Lake Park superintendent will retire at the end of 2009.

George Hoepfner (ISD 834) noted the Stillwater District received a \$1M donation from a private party to build an ECFE building.

Kevin Donovan (ISD 832) noted the Mahtomedi District will be withdrawing from the EMID collaborative in 18 months.

X. ADJOURNMENT

John Brodrick (ISD 625) moved adjournment; Tom Ring (ISD 623) seconded the motion. Meeting adjourned at 9:02 p.m.



Check Nbr	Payee Name as it Appeared on Check	Check Date	Check Amount
59275	AMERICAN FUNDS SERVICE CO	12/15/2008	\$ 657.80
59276	AMERIPRISE FINANCIAL SERVICES, INC	12/15/2008	\$ 700.62
59277	COMMISSIONER OF REVENUE	12/15/2008	\$ 9,107.04
59278	ECONOMIC SERVICES, INC	12/15/2008	\$ 9,378.27
59279	EDUCATION ASSISTANCE CORPORATION	12/15/2008	\$ 188.75
59280	EQUITABLE LIFE INSURANCE CO	12/15/2008	\$ 100.00
59281	FIRST BANK OF WHITE BEAR LAKE	12/15/2008	\$ 60,681.67
59282	HEALTHPARTNERS	12/15/2008	\$ 64,807.01
59283	ING LIFE INS AND ANNUITY CO.	12/15/2008	\$ 247.94
59284	INT'L UNION OF OPERATING ENGINEERS	12/15/2008	\$ 160.54
59285	LAFAYETTE LIFE INSURANCE COMPANY	12/15/2008	\$ 1,186.24
59286	LIFE INS CO OF SOUTHWEST	12/15/2008	\$ 291.52
59287	MN CHILD SUPPORT PAYMENT CNTR	12/15/2008	\$ 145.80
59288	MN LIFE INSURANCE COMPANY	12/15/2008	\$ 50.00
59289	MN STATE RETIREMENT SYSTEM	12/15/2008	\$ 705.93
59290	PRIME AMERICA SHAREHOLDER SERVICES	12/15/2008	\$ 184.85
59291	PUBLIC EMPLOYEES RETIREMENT AS	12/15/2008	\$ 8,123.11
59292	TEACHERS RETIREMENT ASSOC - TRA	12/15/2008	\$ 21,962.60
59293	UNITED EDUCATORS/DIST 6067	12/15/2008	\$ 2,290.05
59294	UNITED INVESTORS LIFE	12/15/2008	\$ 82.24
59295	WADDELL & REED, INC.	12/15/2008	\$ 167.00
59296	WISCONSIN DEPT OF REVENUE	12/15/2008	\$ 429.96
59297	ACET	12/18/2008	\$ 4,125.00
59298	AMAZON.COM CORPORATE CREDIT	12/18/2008	\$ 2.98
59299	AMERIPRIDE	12/18/2008	\$ 72.83
59300	AMSAN	12/18/2008	\$ 437.64
59301	SHARRIAH ARMSTRONG	12/18/2008	\$ 71.14
59302	ANNA F BARKER	12/18/2008	\$ 93.58
59303	BARNES & NOBLE	12/18/2008	\$ 134.40
59304	RUTH ANN MORENO BELLAND	12/18/2008	\$ 22.99
59305	BIX PRODUCE COMPANY	12/18/2008	\$ 149.29
59306	SARAH LYNN BJERKE	12/18/2008	\$ 105.10
59307	BORDERS BOOKS	12/18/2008	\$ 51.58
59308	MARGARET LEIGH BRUECKEN	12/18/2008	\$ 663.94
59309	BUREAU OF ED. AND RESEARCH	12/18/2008	\$ -
59310	BUREAU OF ED. AND RESEARCH	12/18/2008	\$ 1,194.00
59311	CDW GOVERNMENT, INC	12/18/2008	\$ 93.72
59312	CLAUDE M ANDERSON ELECTRIC CO - CMA CMT CONSTRUCTION & REMOVAL dba JACOBSEN REMOV	12/18/2008	\$ 4,335.09
59313	COMCAST	12/18/2008	\$ 805.00
59314	COMCAST	12/18/2008	\$ 10.63
59315	CONTINENTAL CLAY COMPANY	12/18/2008	\$ 657.74
59316	COURAGE CENTER, GOLDEN VALLEY	12/18/2008	\$ 1,806.21
59317	CROSSWINDS PTO	12/18/2008	\$ 132.00
59318	CUB FOODS - MAPLEWOOD	12/18/2008	\$ 226.81
59319	CUB FOODS - WOODBURY	12/18/2008	\$ 247.27



59320	CUMMINS NPOWER LLC	12/18/2008	\$	1,919.58
59321	DE LAGE LANDEN FINANCIAL SERVICES	12/18/2008	\$	1,615.00
59322	DEAN FOODS NORTH CENTRAL	12/18/2008	\$	438.26
59323	DIVERSIFIED SNACK DISTRIBUTION - DSD	12/18/2008	\$	904.56
59324	DREIER, DENNIS	12/18/2008	\$	24.28
59325	EARTHGRAINS BAKING CO'S INC.	12/18/2008	\$	128.10
59326	FIRST STUDENT INC	12/18/2008	\$	-
59327	FIRST STUDENT INC	12/18/2008	\$	1,700.00
59328	FLINN SCIENTIFIC INC	12/18/2008	\$	140.50
59329	GRAPHIC SPECIALTIES, INC.	12/18/2008	\$	26.95
59330	STACEY ELIZABETH GRENZ	12/18/2008	\$	18.00
59331	GROTH MUSIC	12/18/2008	\$	-
59332	GROTH MUSIC	12/18/2008	\$	-
59333	GROTH MUSIC	12/18/2008	\$	633.85
59334	NICOLE M GUNYOU	12/18/2008	\$	92.62
59335	ERIN RENEE HALL	12/18/2008	\$	41.71
59336	HAMLIN UNIVERSITY/STUDENT ACCTS	12/18/2008	\$	700.00
59337	HEALTH ED	12/18/2008	\$	-
59338	HEALTH ED	12/18/2008	\$	378.00
59339	HEIDI R IGO	12/18/2008	\$	748.13
59340	ISD # 623 - ROSEVILLE SCHOOLS	12/18/2008	\$	1,377.11
59341	JERABEK'S BAKERY	12/18/2008	\$	83.98
59342	KELLY SERVICES INC	12/18/2008	\$	673.79
59343	ROGER JOHN KOCINSKI	12/18/2008	\$	83.66
59344	SANDRA LEE	12/18/2008	\$	85.00
59345	LIFETRACK RESOURCES	12/18/2008	\$	1,955.00
59346	LIND MARKETING	12/18/2008	\$	180.00
59347	JUSTIN LORANG	12/18/2008	\$	14.75
59348	LORMAN EDUCATION SERVICES	12/18/2008	\$	309.00
59349	REBECCA LUTZ	12/18/2008	\$	21.00
59350	MACKIN LIBRARY MEDIA	12/18/2008	\$	977.20
59351	KEVIN McCALIB	12/18/2008	\$	23.40
59352	MENARDS - MAPLEWOOD	12/18/2008	\$	220.69
59353	METRO ECSU	12/18/2008	\$	205.00
59354	METRO SALES INC	12/18/2008	\$	364.21
59355	OLGA S MICHTCHENKO	12/18/2008	\$	43.95
59356	MID CITY INDUSTRIAL LAUNDRY	12/18/2008	\$	316.22
59357	MN BUREAU CRIMINAL APP	12/18/2008	\$	500.00
59358	ON THE GO PE WORKSHOP	12/18/2008	\$	99.00
59359	PANERA BREAD	12/18/2008	\$	109.10
59360	PINK CONSULTING	12/18/2008	\$	2,932.50
59361	PROJECT LEGOS	12/18/2008	\$	450.00
59362	QUINN VIOLINS	12/18/2008	\$	367.95
59363	QWEST	12/18/2008	\$	1,345.45
59364	LIA YVONNE REICH	12/18/2008	\$	157.93
59365	RESCO PRINT GRAPHICS	12/18/2008	\$	1,983.84
59366	SERVICE LEARNING STUDENTS GUIDE & JOURNAL	12/18/2008	\$	950.00
59367	ST PAUL LEGAL LEDGER	12/18/2008	\$	334.13
59368	ST PAUL YELLOW TAXI, INC.	12/18/2008	\$	25.00



59369	DAINA L STANLEY	12/18/2008	\$ 18.00
59370	STANLEY STACIE	12/18/2008	\$ 1,022.50
59371	STAPLES BUSINESS ADVANTAGE	12/18/2008	\$ -
59372	STAPLES BUSINESS ADVANTAGE	12/18/2008	\$ 744.63
59373	JAMES P SULLIVAN	12/18/2008	\$ 14.88
59374	SUN NEWSPAPERS	12/18/2008	\$ 460.00
59375	TEACHERS RETIREMENT ASSOC - TRA	12/18/2008	\$ 25.00
59376	TIES	12/18/2008	\$ 4,620.10
59377	MOLLY ERIN TIMMERMAN	12/18/2008	\$ 29.08
59378	UNIV OF MN- COLLEGE ED & HUMAN DEVEL.	12/18/2008	\$ 1,960.00
59379	UPPER LAKES FOODS, INC.	12/18/2008	\$ 1,607.92
59380	ABIGAIL VAUGHAN	12/18/2008	\$ 92.67
59381	SERGIO VILLAMIL GONZALEZ	12/18/2008	\$ 75.00
59382	XCEL ENERGY	12/18/2008	\$ 2,671.72
59383	XEROX CORP.	12/18/2008	\$ 895.85
59384	XPRESS	12/18/2008	\$ 378.00
59385	BETH ZEMSKY	12/18/2008	\$ 850.00
59424	AMERIPRIDE	12/30/2008	\$ 262.83
59425	AMSAN	12/30/2008	\$ 151.63
59426	ASSOC SUPERVISION & CURRICULUM DEVELOPMENT	12/30/2008	\$ 124.00
59427	BIX PRODUCE COMPANY	12/30/2008	\$ 117.00
59428	BLACK BOX NETWORK SERV. - MN OPERATIONS	12/30/2008	\$ 892.50
59429	PAMELA VANN BOOKER	12/30/2008	\$ 208.92
59430	BUREAU OF ED. AND RESEARCH	12/30/2008	\$ 398.00
59431	CENTER FOR EFFICIENT SCHOOL OPERATIONS	12/30/2008	\$ 825.00
59432	CITY OF WOODBURY	12/30/2008	\$ 101.73
59433	CMT CONSTRUCTION & REMOVAL dba JACOBSEN REMOV	12/30/2008	\$ 1,027.00
59434	CUMMINS NPOWER LLC	12/30/2008	\$ 31.51
59435	DE LAGE LANDEN FINANCIAL SERVICES	12/30/2008	\$ 375.00
59436	DEAN FOODS NORTH CENTRAL	12/30/2008	\$ 136.00
59437	DIVERSIFIED SNACK DISTRIBUTION - DSD	12/30/2008	\$ 1,186.08
59438	ECOLAB	12/30/2008	\$ 415.51
59439	ELECTRONIC COMMUNICATION SYSTEMS INC - ECSI	12/30/2008	\$ 600.00
59440	FAMOUS DAVES	12/30/2008	\$ 470.98
59441	HEIDI MARIE FRANSEN	12/30/2008	\$ 193.05
59442	GRAINGER	12/30/2008	\$ 604.28
59443	NICOLE M GUNYOU	12/30/2008	\$ 38.09
59444	HMONG AMERICAN PARTNERSHIP	12/30/2008	\$ 10.00
59445	INTEGRA TELECOM	12/30/2008	\$ 1,504.42
59446	ISD #834 - STILLWATER	12/30/2008	\$ 39,264.00
59447	KELLY SERVICES INC	12/30/2008	\$ 8,791.79
59448	LIBRARY VIDEO COMPANY	12/30/2008	\$ 197.09
59449	MACKIN LIBRARY MEDIA	12/30/2008	\$ 1,992.09
59450	MCI	12/30/2008	\$ 32.90
59451	METRO SALES INC	12/30/2008	\$ 604.00
59452	OLGA S MIGHTCHENKO	12/30/2008	\$ 11.64
59453	MINVALCO INC.	12/30/2008	\$ 559.72



	MN ASSOC. OF SECONDARY SCHOOL PRINCIPALS	12/30/2008	\$ 533.00
59454			
59455	MN DEPT OF EDUCATION	12/30/2008	\$ 3,000.00
59456	MN MINORITY EDUCATION PARTNERSHIP, INC	12/30/2008	\$ 70.00
59457	MULTICULTURAL REASOURCE CTR - SPPS	12/30/2008	\$ 252.04
59458	NORTHEAST METRO DISTRICT 916	12/30/2008	\$ 1,320.90
59459	SOVATHA OUM	12/30/2008	\$ 655.79
59460	PAPCO INC	12/30/2008	\$ 116.61
59461	PARKER JEFF	12/30/2008	\$ 32.70
59462	PURCHASE POWER	12/30/2008	\$ 3,037.98
59463	TORRIA T RANDALL	12/30/2008	\$ 16.45
59464	READ NATURALLY	12/30/2008	\$ 316.94
59465	CAROL ELIZABETH RYDEEN	12/30/2008	\$ 101.37
59466	SAM'S CLUB DIRECT	12/30/2008	\$ 110.45
59467	SHERWIN WILLIAMS	12/30/2008	\$ 251.70
59468	SOLIANT HEALTH	12/30/2008	\$ 4,582.50
59469	SPECTRUM TRAINING SYSTEMS, INC.	12/30/2008	\$ 280.00
59470	ST PAUL LEGAL LEDGER	12/30/2008	\$ 255.59
59471	STAPLES BUSINESS ADVANTAGE	12/30/2008	\$ -
59472	STAPLES BUSINESS ADVANTAGE	12/30/2008	\$ 2,744.31
59473	JAMES P SULLIVAN	12/30/2008	\$ 9.96
59474	UNIFORMS ETC	12/30/2008	\$ 48.95
59475	UPPER LAKES FOODS, INC.	12/30/2008	\$ 3,893.61
59476	VERIZON WIRELESS	12/30/2008	\$ 460.36
59477	SERGIO VILLAMIL GONZALEZ	12/30/2008	\$ 93.00
59478	VISA	12/30/2008	\$ 3,887.95
59479	WALDO - FM SYSTEMS COMPANY	12/30/2008	\$ 1,800.00
59480	XCEL ENERGY	12/30/2008	\$ 11,153.17
59481	COMMISSIONER OF REVENUE	12/31/2008	\$ 3.53
59482	FIRST BANK OF WHITE BEAR LAKE	12/31/2008	\$ -
59483	FIRST BANK OF WHITE BEAR LAKE	12/31/2008	\$ -
59484	FIRST BANK OF WHITE BEAR LAKE	12/31/2008	\$ 16.82
59485	PUBLIC EMPLOYEES RETIREMENT AS	12/31/2008	\$ 3.52
59486	M. HUMBERTO CASTILLO-GARCIA	01/07/2009	\$ 253.55
	TOTAL PAYMENTS ISSUED		\$ 338,681.14



HUMAN RESOURCES STAFFING UPDATE
JANUARY 2009

RETIREMENT / RESIGNATION / RELEASE

Name	Status	Assignment	Effective Date
Pam Morphis	Resigned	Harambee EA	1/09

LEAVE OF ABSENCE

Name	Status	Assignment	Effective Date

NEW HIRE / CONTRACT CHANGES

Name	Replacing	Previous Employer	Assignment	Effective Date



Agenda Item: VII. A.

DATE PREPARED: January 13, 2008

EMID BOARD MEETING

AGENDA ITEM: Review EMID Management Goals for 2008-09

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Discussion/Reports Item

CONTACT PERSON: Carl I. Wahlstrom, Superintendent

BACKGROUND:

Last October, the Board approved a set of goals for the year that serve as areas of emphasis for the administrative staff and District leadership. A copy of the management goals is enclosed. At mid-year, it seems timely to provide an update on the status of our work in each of these topics. We have made very good progress on some goals; we have a way to go on others. We remain optimistic about attaining substantial completion on all of the goals by the end of the fiscal year. This will be a verbal report. The Board's questions/comments will be welcomed.

RECOMMENDATION:

No Board action is needed at this time.



EMID Management Goals for 2008-09

1. Implement EMID staff recruitment and hiring practices and procedures as identified in the Staffing Guidelines Manual created during 2007-08.
 - a. complete draft of Manual including guidelines, instructions and forms
 - b. conduct leadership training on use of the Manual
 - c. finalize job descriptions and recruiting guide

2. Develop and implement strategies to maximize student achievement and address achievement gaps among various student groups as identified in the AYP Plan.
 - a. initiate appeal to MDE requesting flexibility in testing window to accommodate year round calendar
 - b. examine options for re-balancing the year round calendar
 - c. examine alignment of curriculum standards with testing calendar
 - d. examine intervention strategies for targeted services
 - e. examine intersession offerings

3. Develop an action plan to assure EMID's future success as a voluntary integration collaborative given the dynamics of changing District membership.
 - a. finalize open enrollment and transportation services for ISD 622 families
 - b. prepare three years revenue and expenditure budget projections reflecting a range of scenarios, including best and worst case and the resultant impact on EMID financial condition
 - c. examine magnet school program staffing levels and program components
 - student schedule
 - magnet foci
 - grade levels served
 - essential services
 - d. initiate discussion with other Metro integration districts to explore possible efficiencies and cost savings in common areas of operation
 - e. explore grant writing as a supplementary funding source
 - f. examine future scope of OEI programs and services

CIW
10/8/08



AGENDA ITEM: VII. B.

DATE PREPARED: January 13, 2008

EMID BOARD MEETING

AGENDA ITEM: Update on EMID Finances

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Discussion/Reports Item

CONTACT PERSON: Shari Thompson, Business Manager

BACKGROUND:

EMID administration is completing the delayed FY08 final audit work for presentation at the February Board Meeting. Work is also being finalized on mid-year FY09 budget adjustments which will also be brought forward for your approval at the next regular meeting.

Simultaneous with that action, we have begun planning and preparation of the 2009-10 EMID budget. Preliminary parameters, a timeline for implementation, and an integration revenue forecast have been prepared and are enclosed. An overview of these materials will be provided at the meeting. We will work with the Board Finance Committee in further development of next year's budget.

RECOMMENDATION:

As an item of information, this matter is not in need of Board action.



\$52 PER MARGINAL
PUPIL UNIT IS FORWARDED TO EMID

DRAFT 1/13/09

East Metro Integration District - 6067
Integration Revenue Forecast
FY09 (July 1, 2009- June 30, 2010) - District Impact

DISTRICT	ADJ. PU's	Revenue Source			Revenue Distribution			
		STATE \$ @70%	+ LOCAL \$ @30%	= DESEG. \$	TO EMID	DISTRICT	*ALT. ED. \$	= TOTAL \$
St. Paul	43,819	0	0	0			0	0
Urban Subtotal	43,819	0	0	0			0	0
Roseville	7,473	481,288	206,266	687,554	388,617	298,936	74,941	762,495
Roseville \$37	7,473		276,516	276,516	0	276,516		276,516
So Wash Co	19,760	1,272,528	545,369	1,817,897	1,027,507	790,390	11,771	1,829,668
So Wash Co \$37	19,760		731,111	731,111	0	731,111		731,111
S St Paul	3,818	245,894	105,383	351,277	198,548	152,729	19,560	370,837
S St Paul \$37	3,818		141,275	141,275		141,275		141,275
W St Paul	5,086	327,518	140,365	467,883	264,455	203,427	81,084	548,967
W St Paul \$37	5,086		188,170	188,170	0	188,170		188,170
Mahtomedi	3,588	231,047	99,020	330,067	186,560	143,508	441	330,508
W B L	9,670	622,760	266,897	889,657	502,849	386,807	19,449	909,106
Spring Lake Park	5,408	348,255	149,252	497,507	281,200	216,308	10,590	508,097
Stillwater	9,954	641,028	274,726	915,754	517,600	398,154	5,778	921,532
I G H	4,302	277,059	118,740	395,799	223,712	172,086	10,512	406,311
Suburban Subtotal	69,059							
	112,877	4,447,376	3,243,090	7,690,466	3,591,049	4,099,417	234,126	7,924,592

Funding Summary -

	Local:	3,243,090
	State:	4,447,376
Total Deseg.Funding		7,690,466
Total Deseg. Alt. Ed.		234,126
Total Deseg Resources:		7,924,592

Enrollment numbers are based on MDE projected marginal pupil unit calculations (MDE report dated 01/13/09)

*Alternative Attendance Aid is estimated using maximum aid entitlement based on 2007-08 actual enrollment numbers (MDE Integration Revenue Report 11/24/08)



East Metro Integration District 6067 FY 10 Budget Timeline

DRAFT

January 14, 2009	Budget parameters and timeline to superintendents for review
January 14, 2009	Principals meeting – review budget parameters
January 21, 2009	Preliminary budget parameters and timeline to Board for review
January 23, 2009	Preliminary enrollment report due from schools
February	Board Finance Committee Meeting
February	Principals meeting – Administrative team assists Superintendent in identifying priorities
February 18, 2009	Final FY 08 Audit report, mid-year FY09 budget revisions to the Board.
March 2009	Board Finance Committee reviews preliminary Budget Report
March 18, 2009	Preliminary Budget Report including any necessary budget adjustment plan presented to the Board
March 26, 2009	District Administrators review any School Board budget concerns
March	Preliminary capital discussion including review of curriculum cycle, facilities plan, technology plan, and program requests.
April 1, 2009	Updated student enrollment data due to business Office
April 15, 2009	Budget development report to Board
May 20, 2009	Budget development report to Board
June 10, 2009	Final budget adjustments are due in Business Office
June 24, 2009	Final 2007-08 budget is presented to School Board for adoption



**EAST METRO INTEGRATION DISTRICT
FY10 BUDGET PARAMETERS
PRELIMINARY DRAFT
1/14/09**

East Metro Integration District 6067 (EMID) is in the process of preparing its FY10 budget. Budget planning assumptions are as follows:

- The State economic outlook is bleak and continues to worsen. The short term economic situation is not optimistic regarding school district revenue increases from the State level.
- Tuition revenue will be calculated per the Joint Powers Agreement. Tuition revenue will reflect a zero percent increase from the state and will be adjusted to reduce the prior year one time funding increase of \$51.00 per student. On average, each pupil unit will generate an average tuition rate of \$5,121.
- Magnet school enrollment will be unstable due to changes in membership in the collaborative. Harambee Elementary's current enrollment totals 417 students while Crosswinds presently has 487 students. Enrollment projections for next year will likely be projected to decline.
- Student transportation offerings will impact ISD 622 families' decisions of whether to continue enrollment in the EMID magnet schools.
- Integration revenue will be budgeted at \$52 per resident pupil unit. Changes in our membership for next fiscal year will result in a reduction of approximately \$600,000 in annual integration revenue.
- District staffing will be based on projected enrollment.
- The budget will reflect salary and benefit increases that are likely to result from negotiations with employee groups. The outcome will impact magnet schools class size and curriculum offerings.
- Utilities will reflect a budget increase of 5%.
- To the extent possible, other non-salary related budgets will be frozen.



AGENDA ITEM: VII. C

DATE PREPARED: January 13, 2009

EMID BOARD MEETING

AGENDA ITEM: Review Schedule for Program Updates during Board Work Sessions

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Discussion, Reports and Other Non-Action Items

CONTACT PERSON: Kathy Griebel, Director of Education Services

BACKGROUND:

This past year, the Board has received reports/presentations about EMID programs and school activities as part of the work sessions preceding the monthly meetings. We believe the Board has found the updates to be both informative and interesting. The following schedule is proposed for the coming year:

February – Business Services
March – Harambee
April - Crosswinds
May - OEI
June - Harambee
September – MR/Classroom Partnerships
October - Crosswinds
November - OEI
December – Education Services

Kathy Griebel will review this schedule, and we are interested in the Board's reaction to this approach.

RECOMMENDATION:

No further Board action is necessary on this matter.



AGENDA ITEM: VII.D.

DATE PREPARED: January 13, 2009

EMID BOARD MEETING

AGENDA ITEM: Superintendent's Report

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Discussion/Reports Item

CONTACT PERSON: Carl I. Wahlstrom, EMID Superintendent

BACKGROUND:

Each month, the Superintendent will use this time on the Agenda to update the Board on items of interest in the "announcement" category. Many times these topics will develop between the time the Agenda materials are prepared/distributed and the meeting date. They will usually include communication items, FYI items, correspondence items, and a schedule of meetings/workshops/conferences worth noting. What is included in this item will vary each month depending on the nature of topics, the school's schedule, and activities in the various programs and projects.

- A. Inter-district Classroom Partnership Update
 - B. MRC Mid-Year Report
 - C. Other
-

RECOMMENDATION:

No Board action is needed at this time.



AGENDA ITEM: VIII. A

DATE PREPARED: January 14, 2009

EMID BOARD MEETING

AGENDA ITEM: Board Member Compensation for 2009

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Resolutions/Action Items

CONTACT PERSON: Carl I. Wahlstrom, Superintendent

BACKGROUND:

In recent years, the Board has set the annual salary for its members based upon a cost of living increase as per the adjusted consumer price index, with the Chair receiving an additional stipend for the extra duties associated with that position. This action was included in the Consent Agenda for the annual meeting. The 2008 salary was \$3221, with the Chair receiving an additional \$500. It has been suggested that this approach not be used in setting next year's Board compensation due to the economic circumstances in our state and nation. The result would be no increase in compensation for 2009.

RECOMMENDATION:

Action to set the Board compensation amount at the same rate as 2008 is at the Board's discretion.



AGENDA ITEM: VIII. B

DATE PREPARED: January 14, 2009

EMID BOARD MEETING

AGENDA ITEM: Consider Resolution Directing Administration to Prepare Recommendations for Adjustments in the 2009-10 Budget

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Resolutions/Action Items

CONTACT PERSON: Carl I. Wahlstrom, Superintendent

BACKGROUND:

Earlier on this agenda Shari Thompson will be presenting information regarding EMID finances, including the FY'08 audit report and budget parameters for 2009-10. This information will reflect a decrease in anticipated revenues due to a decline in magnet school enrollment and the loss of integration revenue stemming from the change in membership for the coming year. It will be necessary to adjust our budget accordingly. It is suggested that the following resolution be considered to set the budgeting process in motion:

Member _____ introduced the following Resolution and moved its adoption:

**Resolution Directing Administration to Prepare
Recommendations for Adjustments in the EMID Budget for 2009-10**

WHEREAS, Minnesota faces a significant projected deficit in the State's budget;

WHEREAS, EMID faces changes in District membership;

WHEREAS, EMID expects fluctuating enrollments at its magnet schools;

WHEREAS, EMID may experience financial limitations as a result of these factors; and

WHEREAS, EMID may find it necessary to modify or discontinue certain positions and adjust other expenditures to sustain financial stability;



NOW, THEREFORE, BE IT RESOLVED by the EMID BOARD that administration is authorized to recommend appropriate and necessary adjustments for the 2009-10 budget.

Member _____ seconded the foregoing Resolution and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

RECOMMENDATION:

Board action to approve this Resolution will be requested.



AGENDA ITEM: VIII. C

DATE PREPARED: January 14, 2009

EMID BOARD MEETING

AGENDA ITEM: Board Committee Appointments

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Resolutions/Action Items

CONTACT PERSON: Carl I. Wahlstrom, Superintendent

BACKGROUND:

Chair Hagerty will ask the Board for indications of interest in serving on various Board Committees for the coming year. In the past, the Board has used the following Committees: personnel, policy, and finance, with representatives identified for AMSD and the MRC Advisory Committee. Board Officers serve as the Executive Committee, with the Board Chair, Vice Chair, and St. Paul Board member serving on the Steering Committee. A copy of EMID Board Committee assignments for 2008 is enclosed.

RECOMMENDATION:

Action on next year's Committee assignments is at the Board's discretion.



AGENDA ITEM: IX.

DATE PREPARED: January 13, 2009

EMID BOARD MEETING

AGENDA ITEM: Board Forum

MEETING DATE: January 21, 2009

SUGGESTED DISPOSITION: Information/Discussion

CONTACT PERSON: EMID Board Chair

BACKGROUND:

This is a Board communication and information-sharing item. The Chair will ask Board members to report on items of interest related to EMID activities or those in the member districts. Summaries of EMID Committee meetings and program staff meetings attended by Board members would also be appropriate. This item can serve as a convenient means of informing the entire Board about particular items when only a member or two can participate.

RECOMMENDATION:

This item is at the Chair's discretion. No official Board action will generally be requested.