



**Supporting voluntary  
integration through urban and  
suburban public schools in the  
East Metro  
Twin Cities area**

Inver Grove Heights Schools

Mahtomedi Schools

North St. Paul-Maplewood-Oakdale  
Schools

Roseville Area Schools

Saint Paul Public Schools

South St. Paul Schools

South Washington County Schools

Spring Lake Park Schools

Stillwater Area Schools

West St. Paul Schools

White Bear Lake Area Schools

## **EMID 6067 REGULAR BOARD MEETING**

**Wednesday, March 18, 2009  
Harambee Elementary School  
7:00 p.m**

DISTRICT OFFICE

30 East County Road B

Maplewood MN 55117

651.379.2700 TEL

651.379.2720 FAX

[www.emid6067.net](http://www.emid6067.net)

An Equal Opportunity Employer



**MEETING AGENDA OF THE EMID BOARD**  
**MARCH 18, 2009 – 7:00 P.M. (ESTIMATED)**  
**HARAMBEE ELEMENTARY SCHOOL ~ MLC**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF THE ORDER OF THE AGENDA**

**IV. OPEN FORUM**

**V. Consent Agenda**

**A. Minutes of Work Session and Regular Meeting of February 18, 2009**

B. Accounts Payable, Monthly Check Register

C. Human Resources Staffing Update

**VI. DISCUSSION, REPORTS, AND OTHER NON-ACTION ITEMS**

A. Intermediate District 916 Shared Services Proposal

B. Superintendent's Report

**VII. RESOLUTIONS / ACTION ITEMS**

**A. Approval of 2009-10 Budget Adjustments – Shari Thompson**

B. Acceptance of FY'08 Audit Report – Jim Eichten, MMKR

C. Approval of EMID Calendar for 2009-10 – Roger Kocinski

**VIII. BOARD FORUM**

**IX. ADJOURNMENT**



**AGENDA ITEM: V.**

**DATE PREPARED: March 9, 2009**

**EMID BOARD MEETING**

**AGENDA ITEM: Consent Agenda**

**MEETING DATE: March 18, 2009**

**SUGGESTED DISPOSITION: Consent Agenda**

**CONTACT PERSON: Carl I. Wahlstrom, EMID Superintendent**

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**BACKGROUND:**

*A. Approval of Minutes*

A copy of the minutes from the work session and regular meeting of February 18, 2009 is enclosed for your review. Board approval is requested.

*B. Monthly Check Register*

A copy of the monthly check register for the previous period is enclosed. Administration recommends that the Board approve the payments as itemized.

*C. Human Resources Staffing Update*

A summary of personnel transactions for the month is enclosed, including recommendations for employment, leaves of absence, and resignations. Board approval is needed.

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**RECOMMENDATION:**

A motion, and a second to approve the Consent Agenda will be requested.



**EMID BOARD WORK SESSION**  
**FEBRUARY 18, 2009**  
**6:00 P.M.**

**I. CALL TO ORDER**

Meeting called to order by Chair Hagerty, at 6:04 p.m.

**ATTENDANCE:**

SSD 006: South St. Paul  
ISD 16: Spring Lake Park  
ISD 197: West St. Paul  
ISD 199: Inver Grove Heights  
ISD 622: No. St. Paul-Maplewood-Oakdale  
ISD 623: Roseville  
ISD 624: White Bear Lake  
ISD 625: Saint Paul  
ISD 832: Mahtomedi  
ISD 833: South Washington  
ISD 834: Stillwater

**BOARD REPRESENTATIVE**

Bruce Hagerty, Chair  
Marilynn Forsberg  
Elise Jamison  
Tom Mahoney  
Theresa Augé, Clerk  
Tom Ring, Treasurer  
Lori Swanson  
John Brodrick  
Kevin Donovan, Vice Chair - absent  
Jim Gelbmann  
George Hoepfner

**STAFF**

Carl Wahlstrom, Superintendent; Anne Andersen, Crosswinds Principal; Kathy Griebel, Director of Education Services; Mary Ojile, Executive Assistant; Shari Thompson, Business Manager

**II. REVIEW EMID FINANCIAL MATTERS**

Shari Thompson, Business Manager reviewed the following financial matters with the Board;

- a. FY'08 – Financial Condition (unaudited)
- b. FY'09 – Amended Budget
- c. FY'10 – Projected Budget
- d. Other

**III. ADJOURNMENT**

The work session adjourned at 7:24 p.m.



## EMID BOARD REGULAR MEETING MINUTES

FEBRUARY 18, 2009

7:00 P.M.

### I. CALL TO ORDER

Meeting called to order by Bruce Hagerty, Chair at 7:32 p.m.

### II. ROLL CALL

#### ATTENDANCE:

SSD 006: South St. Paul  
ISD 16: Spring Lake Park  
ISD 197: West St. Paul  
ISD 199: Inver Grove Heights  
ISD 622: No. St. Paul-Maplewood-Oakdale  
ISD 623: Roseville  
ISD 624: White Bear Lake  
ISD 625: Saint Paul  
ISD 832: Mahtomedi  
ISD 833: South Washington  
ISD 834: Stillwater

#### BOARD REPRESENTATIVE

Bruce Hagerty, Chair  
Marilynn Forsberg  
Elise Jamison  
Tom Mahoney  
Theresa Augé  
Tom Ring, Treasurer  
Lori Swanson, Clerk  
John Brodrick  
Kevin Donovan, Vice Chair - absent  
Jim Gelbmann  
George Hoepfner

#### STAFF:

Carl Wahlstrom, Superintendent; Anne Andersen, Crosswinds Principal; Kristine Black, Harambee Principal; Kathy Griebel, Director of Education Services; Roger Kocinski, Crosswinds Assistant Principal; Mary Ojile, Executive Assistant; Marilynn Smith, Teacher Representative; Shari Thompson, Business Manager

### III. APPROVAL OF THE ORDER OF THE AGENDA

Elise Jamison (ISD 197) moved approval of the order of the agenda. Theresa Augé (ISD 622) seconded the motion. Motion carried.

### IV. OPEN FORUM

There were no speakers

### V. Consent Agenda

Tom Mahaoney (ISD 199) moved approval of the consent agenda. Marilynn Forsberg (ISD 16) seconded the motion. Motion carried.



## **VII. DISCUSSION, REPORTS, AND OTHER NON-ACTION ITEMS**

### ***Item VII.B. Update on Legislative Topics was moved to Item VII.A. on the agenda.***

#### ***A. Update on Legislative Topics***

Kris Amundson, EMID lobbyist updated the Board on Legislative activities pertaining to the Deseg Rule and integration funding.

#### ***B. Review Proposed EMID Calendar for 2009-10***

Roger Kocinski, Assistant Principal at Crosswinds School reviewed with the Board the proposed District calendar for 2009-10. The Board will approve the calendar at the March meeting.

#### ***C. Report on Metro Integration District Initiative***

Kathy Griebel reported to the Board on the recent meeting of the Metro Integration District Initiative. EMID hosted this new initiative and invited 37 metro districts to meet and discuss a possible metro-wide collaborative. 24 districts were represented and there were 40 participants. Plans are being made to meet again.

#### ***D. Superintendent's Report:***

Superintendent Wahlstrom noted the following:

- EMID Board Committee Assignments were reviewed;
- EMID Principals/Assistant Principals Negotiations Notice
- ISD 832 Notice of Withdrawal – a letter of withdrawal from Mahtomedi Public School stating they will be withdrawing from the EMID Collaborative in June 2010;
- AMSD 2009 Legislative Platform overview
- An email from Robyn Eliason, Immigrant Law Center of MN to Anne Andersen commenting on the positive experience she had with Crosswinds staff and students during the Immigration 101 presentations;
- Other

## **VIII. RESOLUTIONS/ACTION ITEMS**

### ***A. Approval of FY'09 Revised EMID Budget***

Shari Thompson, Business Manager reviewed with the Board the EMID FY'09 budget. Theresa Augé (ISD 622) moved approval of the budget; John Brodrick (ISD 625) seconded the motion. Motion carried.

## **IX. BOARD FORUM**

## **X. ADJOURNMENT**

Jim Gelbmann (ISD 833) moved adjournment; John Broderick (ISD 625) seconded the motion. Meeting adjourned at 8:37 p.m.



Check Nbr	Payee Name as it Appeared on Check	Check Date	Check Amount
59380	VAUGHABI000	02/26/2009	\$ (92.67)
59440	FAMOUS D001	02/26/2009	\$ (470.98)
59750	AMERICAN FUNDS SERVICE CO	02/13/2009	\$ 657.80
59751	AMERIPRISE FINANCIAL SERVICES, INC	02/13/2009	\$ 700.62
59752	COMMISSIONER OF REVENUE	02/13/2009	\$ 8,604.52
59753	ECONOMIC SERVICES, INC	02/13/2009	\$ 9,419.96
59754	EDUCATION ASSISTANCE CORPORATION	02/13/2009	\$ 188.75
59755	EQUITABLE LIFE INSURANCE CO	02/13/2009	\$ 100.00
59756	FIRST BANK OF WHITE BEAR LAKE	02/13/2009	\$ 59,744.72
59757	HEALTHPARTNERS	02/13/2009	\$ 61,265.65
59758	ING LIFE INS AND ANNUITY CO.	02/13/2009	\$ 247.94
59759	INT'L UNION OF OPERATING ENGINEERS	02/13/2009	\$ 145.54
59760	LAFAYETTE LIFE INSURANCE COMPANY	02/13/2009	\$ 1,178.21
59761	LIFE INS CO OF SOUTHWEST	02/13/2009	\$ 895.83
59762	MESSERLI & KRAMER PA	02/13/2009	\$ 240.45
59763	MN DEPT OF REVENUE	02/13/2009	\$ 282.81
59764	MN STATE RETIREMENT SYSTEM	02/13/2009	\$ 705.93
59765	PRIME AMERICA SHAREHOLDER SERVICES	02/13/2009	\$ 184.85
59766	PUBLIC EMPLOYEES RETIREMENT AS	02/13/2009	\$ 8,526.60
59767	TEACHERS RETIREMENT ASSOC - TRA	02/13/2009	\$ 21,323.98
59768	UNITED EDUCATORS/DIST 6067	02/13/2009	\$ 2,290.05
59769	UNITED INVESTORS LIFE	02/13/2009	\$ 82.24
59770	WADDELL & REED, INC.	02/13/2009	\$ 167.00
59771	WISCONSIN DEPT OF REVENUE	02/13/2009	\$ 456.06
59772	ACET	02/12/2009	\$ 4,125.00
59773	ADMINISTRATION RESOURCES CORP. - ARC	02/12/2009	\$ 269.80
59774	AFTON ALPS	02/12/2009	\$ 3,390.00
59775	AMERIPRIDE	02/12/2009	\$ 141.68
59776	AMSAN	02/12/2009	\$ 314.85
59777	AMUNDSON STRATEGIES, LLC	02/12/2009	\$ 1,500.00
59778	ASTERISK SOFTWARE, INC.	02/12/2009	\$ 1,575.00
59779	ANNA F BARKER	02/12/2009	\$ 104.49
59780	BENCO DELIVERY SERVICE	02/12/2009	\$ 21.73
59781	STEPHANIE B BERGH	02/12/2009	\$ 12.58
59782	BIX PRODUCE COMPANY	02/12/2009	\$ 288.43
59783	BLICK ART MATERIALS	02/12/2009	\$ 43.31
59784	BRINGGOLD	02/12/2009	\$ 515.01
59785	BUREAU OF ED. AND RESEARCH CENTER FOR SERVICE-LEARNING & SOCIAL CHANGE	02/12/2009	\$ 394.00
59786		02/12/2009	\$ 190.00
59787	CITY OF LITTLE CANADA CMT CONSTRUCTION & REMOVAL dba JACOBSEN REMOV	02/12/2009	\$ 7,184.04
59788		02/12/2009	\$ 2,790.00
59789	CONCORDIA UNIVERSITY	02/12/2009	\$ 325.00
59790	CUB FOODS - MAPLEWOOD	02/12/2009	\$ 340.30
59791	CUB FOODS - WOODBURY	02/12/2009	\$ 414.25



59792	DE LAGE LANDEN FINANCIAL SERVICES	02/12/2009	\$	375.00
59793	DEAN FOODS NORTH CENTRAL	02/12/2009	\$	415.06
59794	DIVERSIF000	02/12/2009	\$	(10.06)
59794	DIVERSIFIED SNACK DISTRIBUTION - DSD	02/12/2009	\$	10.06
59795	DREIER, DENNIS	02/12/2009	\$	122.43
59796	EARTHGRAINS BAKING CO'S INC.	02/12/2009	\$	189.92
59797	EPA AUDIO VISUAL INC	02/12/2009	\$	189.00
59798	FIRST STUDENT INC	02/12/2009	\$	1,290.00
59799	FOUNDATIONS INC.	02/12/2009	\$	64.75
59800	HEIDI MARIE FRANSEN	02/12/2009	\$	242.55
59801	PAUL GORSKI DR	02/12/2009	\$	2,500.00
59802	GRAINGER	02/12/2009	\$	102.44
59803	NICOLE M GUNYOU	02/12/2009	\$	85.36
59804	HERNANDEZ, FRANK	02/12/2009	\$	4,000.00
59805	HOPE EDUCATION CONSULTING	02/12/2009	\$	2,225.00
59806	IMAGE MARKET	02/12/2009	\$	291.90
59807	INT'L SOCIETY FOR TECH IN EDUCATION	02/12/2009	\$	89.00
59808	ISD #623 - ROSEVILLE SCHOOLS	02/12/2009	\$	1,435.48
59809	ISD #624 - WBL AREA SCHOOLS	02/12/2009	\$	650.25
59810	ISD #833003	02/19/2009	\$	(1,250.00)
59810	ISD #833 SO WASHINGTON CTY SCHOOLS	02/12/2009	\$	1,250.00
59811	ISD #834 - STILLWATER AREA SCHOOLS	02/12/2009	\$	120.00
59812	KELLY SERVICES INC	02/12/2009	\$	2,187.39
59813	LILLIE SUBURBAN NEWSPAPERS	02/12/2009	\$	1,231.65
59814	MCDOWELL AGENCY, INC.	02/12/2009	\$	82.00
59815	METRO SALES INC	02/12/2009	\$	646.10
59816	MID CITY INDUSTRIAL LAUNDRY	02/12/2009	\$	202.08
59817	MINITEX	02/12/2009	\$	1,487.48
59818	MN ASSOC SCHOOL ADMINISTRATORS METRO REGION 9	02/12/2009	\$	25.00
59819	MN CENTER FOR THE BOOK ARTS	02/12/2009	\$	430.00
59820	MN DEPT OF EDUCATION	02/12/2009	\$	100.00
59821	MORGAN JESSICA	02/12/2009	\$	44.90
59822	MURPHY CONTRUCTION SERVICES, INC.	02/12/2009	\$	114.00
59823	NELCO	02/12/2009	\$	675.20
59824	NEXT DAY GOURMET/SUPERIOR PRODUCTS	02/12/2009	\$	84.01
59825	NORTHEAST METRO DISTRICT 916	02/12/2009	\$	707.63
59826	CATHERINE OSTOS	02/12/2009	\$	1,250.00
59827	PBBS EQUIPMENT CORP.	02/12/2009	\$	78.00
59828	PINK CONSULTING	02/12/2009	\$	2,932.50
59829	PLUNKETT'S PEST CONTROL, INC.	02/12/2009	\$	84.20
59830	PROFESSIONAL FOODSERVICES	02/12/2009	\$	254.12
59831	QWEST	02/12/2009	\$	1,322.55
59832	TORRIA T RANDALL	02/12/2009	\$	37.40
59833	RESCO PRINT GRAPHICS	02/12/2009	\$	1,187.52
59834	RIVERTOWN NEWSPAPER GROUP	02/12/2009	\$	820.05
59835	KIRSTINE REBECCA ROSENMEIER	02/12/2009	\$	265.26
59836	WALTER SCHLEISMAN	02/12/2009	\$	34.50
59837	SCHMITT MUSIC COMPANY	02/12/2009	\$	13.90
59838	CHARLOTTE SCHULD	02/12/2009	\$	195.80



59839	SCIENCE MUSEUM OF MINNESOTA	02/12/2009	\$	295.00
59840	ST PAUL LEGAL LEDGER	02/12/2009	\$	275.37
59841	ST PAUL YELLOW TAXI, INC.	02/12/2009	\$	134.70
59842	STAPLES BUSINESS ADVANTAGE	02/12/2009	\$	-
59843	STAPLES BUSINESS ADVANTAGE	02/12/2009	\$	1,332.93
59844	TANN, KIM	02/12/2009	\$	26.91
59845	SHARI LYNN GUERTIN THOMPSON	02/12/2009	\$	1,043.06
59846	TIES	02/12/2009	\$	160.00
59847	MOLLY ERIN TIMMERMAN	02/12/2009	\$	14.50
59848	TRIO SUPPLY COMPANY	02/12/2009	\$	33.39
59849	UPPER LAKES FOODS, INC.	02/12/2009	\$	-
59850	UPPER LAKES FOODS, INC.	02/12/2009	\$	3,481.76
59851	VERIZON WIRELESS	02/12/2009	\$	423.04
59852	SERGIO VILLAMIL GONZALEZ	02/12/2009	\$	90.00
59853	VIRCO	02/12/2009	\$	596.82
59854	VISA	02/12/2009	\$	990.93
59855	WASTE MANAGEMENT - SAVAGE	02/12/2009	\$	1,214.71
59856	DIVERSIFIED SNACK DISTRIBUTION - DSD	02/12/2009	\$	510.06
59857	SERGIO VILLAMIL GONZALEZ	02/12/2009	\$	75.00
59858	LYNN DEIMAN	02/19/2009	\$	1,250.00
59873	AMERICAN FUNDS SERVICE COMPANY	02/27/2009	\$	123.36
59874	AMERICAN FUNDS SERVICE CO	02/27/2009	\$	1,029.75
59875	AMERIPRISE FINANCIAL SERVICES, INC	02/27/2009	\$	700.62
59876	COMMISSIONER OF REVENUE	02/27/2009	\$	8,480.01
59877	ECONOMIC SERVICES, INC	02/27/2009	\$	9,419.96
59878	EDUCATION ASSISTANCE CORPORATION	02/27/2009	\$	188.75
59879	EQUITABLE LIFE INSURANCE CO	02/27/2009	\$	100.00
59880	FIRST BANK OF WHITE BEAR LAKE	02/27/2009	\$	58,977.43
59881	HEALTHPARTNERS	02/27/2009	\$	61,265.65
59882	ING LIFE INS AND ANNUITY CO.	02/27/2009	\$	247.94
59883	INT'L UNION OF OPERATING ENGINEERS	02/27/2009	\$	145.54
59884	LAFAYETTE LIFE INSURANCE COMPANY	02/27/2009	\$	1,178.21
59885	LIFE INS CO OF SOUTHWEST	02/27/2009	\$	895.83
59886	MESSERLI & KRAMER PA	02/27/2009	\$	240.45
59887	MN DEPT OF REVENUE	02/27/2009	\$	282.41
59888	MN STATE RETIREMENT SYSTEM	02/27/2009	\$	545.93
59889	PRIME AMERICA SHAREHOLDER SERVICES	02/27/2009	\$	184.85
59890	PUBLIC EMPLOYEES RETIREMENT AS	02/27/2009	\$	8,442.46
59891	TEACHERS RETIREMENT ASSOC - TRA	02/27/2009	\$	21,012.92
59892	UNITED EDUCATORS/DIST 6067	02/27/2009	\$	2,255.35
59893	WISCONSIN DEPT OF REVENUE	02/27/2009	\$	397.32
59894	AFTON ALPS	02/27/2009	\$	2,258.00
59895	AMAZON.COM CORPORATE CREDIT	02/27/2009	\$	77.21
59896	AMERIPRIDE	02/27/2009	\$	72.83
59897	AMSAN	02/27/2009	\$	485.46
59898	BARNES & NOBLE	02/27/2009	\$	797.60
59899	BATTERIES PLUS	02/27/2009	\$	507.00
59900	STEPHANIE B BERGH	02/27/2009	\$	14.89
59901	BIX PRODUCE COMPANY	02/27/2009	\$	97.80
59902	KRISTINE CAROLINE BLACK	02/27/2009	\$	555.38



59903	BLICK ART MATERIALS	02/27/2009	\$	11.92
59904	CAMBIUM LEARNING	02/27/2009	\$	582.96
59905	CDW GOVERNMENT, INC	02/27/2009	\$	2,741.62
59906	CHILDREN'S THEATRE COMPANY	02/27/2009	\$	1,097.25
59907	CITY OF WOODBURY	02/27/2009	\$	118.25
59908	CMT CONSTRUCTION & REMOVAL dba JACOBSEN REMOV	02/27/2009	\$	690.00
59909	COMCAST	02/27/2009	\$	10.59
59910	CONTINUING EDUCATION, INC.	02/27/2009	\$	329.44
59910	CONTINUI000	02/27/2009	\$	(329.44)
59911	CRAWFORD DOOR SALES OF THE TWIN CITIES	02/27/2009	\$	115.00
59912	CROSSWINDS PTO	02/27/2009	\$	20.00
59913	CROSSWINDS - FOOD SERVICE	02/27/2009	\$	350.00
59914	CRYSTAL PRODUCTIONS	02/27/2009	\$	283.56
59915	DAVIS LOCK AND SAFE	02/27/2009	\$	30.00
59916	DE LAGE LANDEN FINANCIAL SERVICES	02/27/2009	\$	620.00
59917	DEAN FOODS NORTH CENTRAL	02/27/2009	\$	256.70
59918	DELTA EDUCATION	02/27/2009	\$	45.60
59919	DEMCO	02/27/2009	\$	102.54
59920	DIVERSIFIED SNACK DISTRIBUTION - DSD	02/27/2009	\$	627.38
59921	GINA MARIE DOE	02/27/2009	\$	73.17
59922	EAST SIDE ARTS COUNCIL	02/27/2009	\$	18.00
59923	EPA AUDIO VISUAL INC	02/27/2009	\$	118.50
59924	FAMOUS DAVES	02/27/2009	\$	235.49
59925	FIRST STUDENT INC	02/27/2009	\$	830.00
59926	GRAINGER	02/27/2009	\$	262.80
59927	GROTH MUSIC	02/27/2009	\$	50.10
59928	NICOLE M GUNYOU	02/27/2009	\$	93.65
59929	INTEGRA TELECOM	02/27/2009	\$	1,528.21
59930	ISD #6 - SO. ST. PAUL SCHOOLS	02/27/2009	\$	1,103.72
59931	ISD #623 - ROSEVILLE	02/27/2009	\$	263.90
59932	ISD #625 - GRAPHIC SERVICES	02/27/2009	\$	60.00
59933	ISD #832 - MAHTOMEDI SCHOOLS	02/27/2009	\$	123.80
59934	KELE	02/27/2009	\$	34.77
59935	KELLY SERVICES INC	02/27/2009	\$	149.73
59936	JULIE LANDSMAN	02/27/2009	\$	500.00
59937	LEAGUE OF INDEPENDANT SPORTS TEAMS - LIST	02/27/2009	\$	412.00
59938	LIFETRACK RESOURCES	02/27/2009	\$	4,292.50
59939	MACKIN LIBRARY MEDIA	02/27/2009	\$	1,111.57
59940	HEATHER MARACLE	02/27/2009	\$	25.00
59941	MARTIN BROS. DISTRIBUTING CO. INC.	02/27/2009	\$	1,059.31
59942	METRO ECSU	02/27/2009	\$	510.00
59943	METRO SALES INC	02/27/2009	\$	3,560.88
59944	MIDAMERICA BOOKS	02/27/2009	\$	1,145.39
59945	MIDWEST AUDIO VISUAL	02/27/2009	\$	65.00
59946	MINNEAPOLIS TELECOMMUNICATIONS NETWORK	02/27/2009	\$	200.00
59947	MINVALCO INC.	02/27/2009	\$	372.00
59948	MN INTERNATIONAL CENTER	02/27/2009	\$	45.00
59949	NAKITA NATALA	02/27/2009	\$	25.00
59950	PERFORMING ARTS CONSULTANTS	02/27/2009	\$	50.00



59951	PINK CONSULTING	02/27/2009	\$	750.00
59952	PITNEY BOWES	02/27/2009	\$	626.97
59953	RESCO PRINT GRAPHICS	02/27/2009	\$	1,099.15
59954	EMILY ROSENMEIER	02/27/2009	\$	231.97
59955	CAROL ELIZABETH RYDEEN	02/27/2009	\$	114.48
59956	SHAPES ETC.	02/27/2009	\$	29.10
59957	SKUTT CERAMIC PRODUCTS	02/27/2009	\$	65.67
59958	STAPLES BUSINESS ADVANTAGE	02/27/2009	\$	-
59959	STAPLES BUSINESS ADVANTAGE	02/27/2009	\$	-
59960	STAPLES BUSINESS ADVANTAGE	02/27/2009	\$	-
59961	STAPLES BUSINESS ADVANTAGE	02/27/2009	\$	-
59962	STAPLES BUSINESS ADVANTAGE	02/27/2009	\$	2,734.95
59963	JAMES P SULLIVAN	02/27/2009	\$	86.51
59964	CHRISTA TREICHEL	02/27/2009	\$	1,025.00
59965	UNIFORMS ETC	02/27/2009	\$	109.72
59966	UNITED PARCEL SERVICE	02/27/2009	\$	11.33
59967	UPPER LAKES FOODS, INC.	02/27/2009	\$	2,975.01
59968	ABIGAIL VAUGHAN	02/27/2009	\$	92.67
59969	VERIZON WIRELESS	02/27/2009	\$	479.10
59970	SERGIO VILLAMIL GONZALEZ	02/27/2009	\$	75.00
59971	WILLIAM V MACGILL & CO	02/27/2009	\$	162.80
59972	XCEL ENERGY	02/27/2009	\$	34,046.63
59973	XEROX CORP.	02/27/2009	\$	695.53
59974	BETH ZEMSKY	02/27/2009	\$	850.00
59975	CONTINENTAL CLAY COMPANY	02/27/2009	\$	329.44
	<b>TOTAL PAYMENTS ISSUED</b>			<b>\$ 497,209.69</b>



**HUMAN RESOURCES STAFFING UPDATE  
MARCH 2009**

**RETIREMENT / RESIGNATION / RELEASE**

Name	Status	Assignment	Effective Date
Chris Bretz	Resigned	Literacy Specialist – Crosswinds	3/09
Jon Paulson	Resigned	Language Arts Teacher – Crosswinds	3/09

**LEAVE OF ABSENCE**

Name	Status	Assignment	Effective Date
Sara Stimple	.2 FTE Leave of Absence	Special Education Teacher	8/09
Jessica Goff	.5 FTE Leave of Absence		8/09
Jenny Eckman	.5 FTE Leave of Absence		8/09

**NEW HIRE / CONTRACT CHANGES**

Name	Replacing	Previous Employer	Assignment	Effective Date



**Agenda Item:** VI. A.

**DATE PREPARED:** March 11, 2009

**EMID BOARD MEETING**

**AGENDA ITEM:** Intermediate District 916 Shared Services Proposal

**MEETING DATE:** March 18, 2009

**SUGGESTED DISPOSITION:** Discussion, Reports and Other Non-Action Items

**CONTACT PERSON:** Carl I. Wahlstrom, EMID Superintendent

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**BACKGROUND:**

Both the Governor and Legislature seem interested in having school districts examine opportunities for shared services as a cost saving measure. Intermediate District 916 Superintendent Connie Hayes recently initiated a discussion on this topic involving EMID. Her letter requesting further informal discussion about areas for collaboration is enclosed. I am inclined to continue these exploratory talks to determine if there are legitimate areas for partnerships which might be mutually beneficial while realizing economic relief. We would be interested in the Board's perspective on this matter as well.

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**RECOMMENDATION:**

No further Board action is necessary on this matter.



## NORTHEAST METRO 916

Intermediate School District

February 18, 2009

**District Office**

2540 County Road F East  
White Bear Lake, MN 55110

Phone 651 415 5500

Fax 651 415 5510

[www.nemetro.k12.mn.us](http://www.nemetro.k12.mn.us)

Dr. Carl Wahlstrom, Superintendent  
East Metro Integration District  
30 East County Road B  
Maplewood, MN 55117

Dear Carl:

Thank you so much for the informative conversation at our recent meeting. Your understanding and insights into the needs and goals for integration were evident. No doubt your board has appreciated this *and* your leadership to help build and maintain success for the East Metro Integration District.

As we discussed, both of us are interested in further discussion about our districts to examine the possibility of sharing services or perhaps a more comprehensive partnership between us. However, this is a discussion that might impact a number of stakeholders who may or may not have interests similar to yours and mine, starting with our school boards.

To that end, I am proposing that each of us propose to our school boards that we begin an informal discussion between East Metro Integration District and Northeast Metro 916 Intermediate School District. The purpose of this discussion would be to study additional ways to build upon the small collaborative efforts that already exist between us so that we can continue to serve our members in ways that sustain quality programs and build greater efficiencies. By opening this up for dialogue, we both understand that this in no way commits our districts to either continued *or* future collaborative efforts.

I look forward to hearing about the outcome of your discussion with your school board. Thank you, again, for the great conversation.

Sincerely,

A handwritten signature in cursive script that reads 'Connie'.

Connie S. Hayes  
Superintendent

CSH:lz



**AGENDA ITEM: VI.B.**

**DATE PREPARED: March 11, 2009**

**EMID BOARD MEETING**

**AGENDA ITEM:** Superintendent's Report

**MEETING DATE:** March 18, 2009

**SUGGESTED DISPOSITION:** Discussion/Reports Item

**CONTACT PERSON:** Carl I. Wahlstrom, EMID Superintendent

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**BACKGROUND:**

Each month, the Superintendent will use this time on the Agenda to update the Board on items of interest in the "announcement" category. Many times these topics will develop between the time the Agenda materials are prepared/distributed and the meeting date. They will usually include communication items, FYI items, correspondence items, and a schedule of meetings/workshops/conferences worth noting. What is included in this item will vary each month depending on the nature of topics, the school's schedule, and activities in the various programs and projects.

- A. MRC Update
  - B. Legislative Update
  - C. Other
- 

**RECOMMENDATION:**

No Board action is needed at this time.



**AGENDA ITEM: VII. A**

**DATE PREPARED: March 11, 2009**

**EMID BOARD MEETING**

**AGENDA ITEM:** 2009-2010 Budget Adjustments to Sustain Financial Stability

**MEETING DATE:** March 18, 2009

**SUGGESTED DISPOSITION:** Resolutions/Action Items

**CONTACT PERSON:** Shari Thompson, EMID Business Manager

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**BACKGROUND:**

At the January 21 board meeting the School Board approved a resolution directing administration to prepare recommendations for adjustments in the 2009-10 budget to address the projected deficit resulting from a decrease in anticipated revenues due to a decline in magnet school enrollment and the loss of integration revenue stemming from the change in membership for the coming year.

A summary of the proposed budget expenditure adjustments estimated to total \$800,060 is attached.

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**RECOMMENDATION:**

A motion and a second to approve the summary of budget expenditure adjustments to address the 2009-10 projected deficit will be requested.



Description	Bldg	FTE Adjustment	Adjustment Amount
Custodial Substitutes	Har/CW		\$ (6,800)
Reduce extended time allocations	Harambee		\$ (11,080)
TOSA - Principal's Office	Harambee	-0.60	\$ (30,000)
Assistant Principal	Crosswinds	-0.40	\$ (20,000)
Contracted Nursing Services	Har/CW		\$ (34,365)
Family Involvement	Harambee	-0.50	\$ (11,455)
Education Assistant - Media Center	Harambee	-0.25	\$ (6,250)
Instructional Education Assistant	Harambee	-1.00	\$ (25,000)
Clerical Support	Harambee	-0.50	\$ (11,455)
Literacy Specialist	Harambee	-0.75	\$ (37,500)
Education Assistant - General Instructional	Crosswinds	-4.50	\$ (112,500)
Office Support - Clerical	Crosswinds	-1.00	\$ (41,000)
Behavior Specialist	Crosswinds	-1.00	\$ (41,000)
Family Involvement	Crosswinds	-0.50	\$ (11,455)
Gifted and Talented Coordinator	Crosswinds	-0.25	\$ (12,500)
Intersession Coordinator	Crosswinds	-0.25	\$ (12,500)
Drama Instruction	Crosswinds	-0.50	\$ (25,000)
Language Arts Instruction - High School	Crosswinds	-1.00	\$ (50,000)
Literacy - Language Arts	Crosswinds	0.50	\$ 25,000
Math Instruction - Grade 6	Crosswinds	-0.75	\$ (37,500)
Math Instruction - High School	Crosswinds	-0.80	\$ (40,000)
Math Instruction - Middle School	Crosswinds	-0.20	\$ (10,000)
Media/Technology Instruction	Crosswinds	-0.50	\$ (25,000)
Science Instruction - High School	Crosswinds	-0.80	\$ (40,000)
Science Instruction - Middle School	Crosswinds	-0.20	\$ (10,000)
Social Studies Instruction - Grades 7 and 8	Crosswinds	-1.00	\$ (50,000)
Social Studies Instruction - Grade 6	Crosswinds	-1.00	\$ (50,000)
Spanish Instruction	Crosswinds	0.75	\$ 37,500
EBD/LD Licensed Instruction	Crosswinds	-1.00	\$ (50,000)
Speech/Language Licensed Instruction	Crosswinds	-0.20	\$ (14,725)
Special Education Assistant	Crosswinds	-1.00	\$ (25,000)
EBD/LD Licensed Instruction	Harambee	-0.20	\$ (10,475)
<b>TOTAL PROPOSED ADJUSTMENTS</b>		<b>-19.40</b>	<b>\$ (800,060)</b>

Licensed FTE Adjustments -8.40

Non-licensed FTE Adjustments -11.00

Budget Adjustments by Building \$	
Harambee	\$ (163,797)
Crosswinds	\$ (636,263)
<b>TOTAL</b>	<b>\$ (800,060)</b>



**EAST METRO INTEGRATION DISTRICT  
BUDGET PROJECTION SUMMARY FY10**

<b>General Fund Unappropriated:</b>	<b>Status Quo 2009-10</b>	<b>Projected after Adjustments</b>
Beginning Audited Fund Balance	\$ 4,147,476	\$ 4,147,476
Revenues	\$ 10,616,509	\$ 10,516,309
Expenditures		
Office of Equity and Integration Programs	\$ 862,451	\$ 862,451
Other Districtwide Programs	\$ 1,495,890	\$ 1,495,890
Harambee Elementary	\$ 4,044,300	\$ 3,880,503
Crosswinds School	\$ 5,402,296	\$ 4,766,033
Student Activities	\$ 17,000	\$ 17,000
Federal Funded Programs	\$ 214,417	\$ 214,417
<b>Total General Fund Unapp. Expenditures</b>	<b>\$ 12,036,354</b>	<b>\$ 11,236,294</b>
Projected Revenue Less Projected Expenditures	\$ (1,419,845)	\$ (719,985)
<b>Estimated Ending Fund Balance - Unapp.</b>	<b>\$ 2,727,631</b>	<b>\$ 3,427,491</b>



**AGENDA ITEM: VII. B**

**DATE PREPARED: March 11, 2009**

**EMID BOARD MEETING**

**AGENDA ITEM:** Acceptance of FY'08 Audit Report

**MEETING DATE:** March 18, 2009

**SUGGESTED DISPOSITION:** Resolutions/Action Items

**CONTACT PERSON:** Shari Thompson, EMID Business Manager, Jim Eichten, MMKR

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**BACKGROUND:**

Jim Eichten, from MMKR, will be at the meeting to present the report. The audit report and management letter will be sent to you under separate cover.

It is customary for the Board to formally accept the Audit for the record.

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**RECOMMENDATION:**

A motion and a second to accept the EMID Audit Report for FY'08 as prepared by Malloy, Montague, Karnowski, Radosevich, & Co., P.A. is needed.



**AGENDA ITEM: VII. C**

**DATE PREPARED: March 10, 2009**

**EMID BOARD MEETING**

**AGENDA ITEM:** Approval of EMID Calendar for 2009-10

**MEETING DATE:** March 18, 2009

**SUGGESTED DISPOSITION:** Resolutions/Action Items

**CONTACT PERSON:** Roger Kocinski, Crosswinds Assistant Principal

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**BACKGROUND:**

Next year's school calendar is being returned to this Agenda for approval following an initial review at the February meeting. A copy of the calendar proposal for 2009-10 is enclosed for your review. We will again highlight significant features of the schedule and respond to your comments/questions. You will recall that the proposed calendar was prepared with considerable input from the staff and was reviewed with the Site Council at both schools.

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**RECOMMENDATION:**

A motion and a second, to approve the revised EMID calendar for 2009-10 will be requested.



Learning Together - It Matters

### 2009-2010 CALENDAR

	July 2009					August 2009					September 2009					1st and last day of the quarter
	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	
1st Quarter																
43 Student Contact Days	6	7	8	9	10	10	11	12	13	14	14	15	16	17	18	Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school
2nd Quarter																
45 Student Contact Days	5	6	7	8	9	9	10	11	12	13	7	8	9	10	11	Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school
3rd Quarter																
47 Student Contact Days	4	5	6	7	8	8	9	10	11	12	8	9	10	11	12	Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school
4th Quarter																
42 Student Contact Days	5	6	7	8	9	10	11	12	13	14	7	8	9	10	11	Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school
	5	6	7	8	9	9	10	11	12	13	6	7	8	9	10	Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school
	12	13	14	15	16	16	17	18	19	20	13	14	15	16	17	Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school
	19	20	21	22	23	23	24	25	26	27	20	21	22	23	24	Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school
	26	27	28	29	30	30	31				27	28	29	30		Bridges/Intersession Vacation/Breaks - No School Observed Holiday - No School Staff Development Teacher Planning Day New Teacher Orientation Conferences Report Card Day Education Minnesota 1st & last day of school

Student Contact Days:	176
Staff Development Days:	7
Parent/Teacher Conferences:	4
Total Teacher Contract Days:	197
Total EA Contract Days:	
Total Teacher Paid Holidays:	6
Total Educational Assistant Paid Holidays:	
Report Card Days:	4
Harambee EA Staff Dev/Classroom Support Days:	
Crosswinds EA Staff Dev/Classroom Support Days:	



**AGENDA ITEM: IX.**

**DATE PREPARED: March 9, 2009**

**EMID BOARD MEETING**

**AGENDA ITEM: Board Forum**

**MEETING DATE: March 18, 2009**

**SUGGESTED DISPOSITION: Information/Discussion**

**CONTACT PERSON: EMID Board Chair**

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**BACKGROUND:**

This is a Board communication and information-sharing item. The Chair will ask Board members to report on items of interest related to EMID activities or those in the member districts. Summaries of EMID Committee meetings and program staff meetings attended by Board members would also be appropriate. This item can serve as a convenient means of informing the entire Board about particular items when only a member or two can participate.

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**RECOMMENDATION:**

This item is at the Chair's discretion. No official Board action will generally be requested.